

# Training / Seminar Approval Form

Department Name: Constable Pct 2

Seminar Name: Continuing Education for Constables and Deputies (Bill Blackwood Institute)

Purpose: Continued Education

Place: Tyler

Date: 10/01/2023 thru 10/06/2023

**Who Will Be Attending:**

Adam Crawford

Mike LeNoir

**This Training/ Seminar is necessary for the following reasons:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Required continuing education | <input checked="" type="checkbox"/> Job training |
| <input type="checkbox"/> Improve work performance                 | <input type="checkbox"/> Required certification  |


**Attach Registration Form and Complete the following information:**

Amount of registration \$420.00 Date registration is due ASAP

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:



COMMISSIONERS COURT

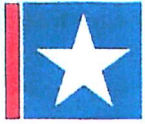
**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

MAR 13 2023

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: \_\_\_\_\_

**Approved**

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_



# INVOICE

## The Bill Blackwood Law Enforcement Management Institute of Texas

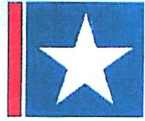
DATE: FEBRUARY 3, 2023

Sam Houston State University, Box 2417, Huntsville, TX, 77341-2417  
Attn: Kandy Woodall  
Phone 936.294.3177 Fax 936.294.3926  
Ksw011@shsu.edu

PARTICIPANT: CONSTABLE ADAM CRAWFORD  
COUNTY: JOHNSON

PROGRAM	PAYMENT TERMS	DUE DATE
Continuing Education for Constables		Upon Receipt

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Registration Fee for October 2 - 6, 2023 <b>TYLER, TEXAS</b> Continuing Education for Constables Tyler, Texas	125.00	125.00
	<p>*Offered at \$125.00 for Elected/Appointed Constables. <b>\$295.00 per person for all other Law Enforcement personnel*****</b></p> <p><b>*Registration fee must be paid prior to the class date*</b></p> <p>Payment Link: Pay with your Credit Card: \$125.00 Charge or \$295.00 All other Law Enforcement personnel <a href="https://secure.touchnet.com/C21329_ustores/web/product_detail.jsp?PRODUCTID=2186&amp;SINGLESTORE=true">https://secure.touchnet.com/C21329_ustores/web/product_detail.jsp?PRODUCTID=2186&amp;SINGLESTORE=true</a></p>		
		SUB	125.00
		SALES TAX	-



# INVOICE

## The Bill Blackwood Law Enforcement Management Institute of Texas

DATE: JANUARY 26, 2023

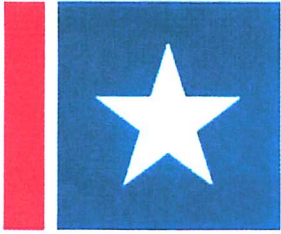
Sam Houston State University, Box 2417, Huntsville, TX, 77341-2417  
Attn: Kandy Woodall  
Phone 936.294.3177 Fax 936.294.3926  
Ksw011@shsu.edu

PARTICIPANT: CONSTABLE JAMES LENOIR  
COUNTY: JOHNSON

	PROGRAM	PAYMENT TERMS	DUE DATE
	Continuing Education for Constables		Upon Receipt

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Registration Fee for October 2 - 6, 2023 <b>TYLER, TEXAS</b> Continuing Education for Constables Tyler, Texas	295.00	295.00
<p>*Offered at \$125.00 for Elected/Appointed Constables. <b>\$295.00 per person for all other Law Enforcement personnel*****</b></p> <p><b>*Registration fee must be paid prior to the class date*</b></p> <p>Payment Link: Pay with your Credit Card: \$125.00 Charge or \$295.00 All other Law Enforcement personnel <a href="https://secure.touchnet.com/C21329_ustores/web/product_detail.jsp?PRODUCTID=2186&amp;SINGLESTORE=true">https://secure.touchnet.com/C21329_ustores/web/product_detail.jsp?PRODUCTID=2186&amp;SINGLESTORE=true</a></p>			
			SUB 295.00
			SALES TAX -

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# Bill Blackwood LEMIT

Law Enforcement Management Institute of Texas

## Bill Blackwood LEMIT

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## Continuing Education for Constables (CEC)

Continuing Education for Constables is designed to provide ongoing updates for elected or appointed Constables on issues of importance to the discipline as well as professional development opportunities in the law enforcement field. Mandated by the Texas Legislature every four years, the program covers legislative developments and changes to rules and forms from the Texas Commission on Law Enforcement as well as leadership and planning tools on current topics and issues.

### Topics Covered / Course Objectives

- Planning and reshaping policing. Are you prepared?
- Legal Update
- Relationships! Community Centered approach to policing
- Advanced Courtroom Security

- TCOLE Update
- Leadership: Leading in a Complex Environment
- Media Relations

## Who Should Attend / Admission Requirements

- Elected Constables
- Appointed Constables
- Sheriffs or deputies fulfilling some of the duties of the Constable's Office (\$295 fee)
- Upper management deputies; deputy constables; deputy sheriffs with the approval of their Constable/Sheriff and the Program Coordinator (\$295 fee)

## Course Length

Continuing Education for Constables (CEC) is a five day course.

## Course Hours

Participants receive 40 hours of TCOLE (374399) credit which includes the Court Security Officer requirement.

## Course Cost / Fee Policy

Continuing Education for Constables (CEC) is offered at \$125 for Elected/Appointed Constables; \$295 per person for all other Law Enforcement personnel.

## Registration Process

Registration is 100% online. Please visit the Register Online link located on the Upcoming Events table below or the LEMIT Calendar page to register. A confirmation e-mail will be sent to the e-mail address indicated on the form within two weeks of registration.

## Cancellation / No-Show Policy

If the participant has already paid, he/she will be refunded half the cost of the registration fee if written notice of cancellation is received by the Program Coordinator no later than seven (7) business days prior to the program. No refunds are available after this date, but substitutions of attendees are permitted.

If no notice of cancellation is received by the Program Coordinator prior to the date of the program, and the participant does not attend the program, the participant or their agency will be required to pay a \$100 'NO-SHOW' fee.

## Course Contact

### **Kandy Woodall, Program Coordinator - Constables**

Law Enforcement Management Institute of Texas

George J. Beto Criminal Justice Building

Sam Houston State University

Huntsville, TX 77341-2417

Fax: (936) 294-3926

Phone: (936) 294-3177

Phone: 800-477-9248

[ksw011@shsu.edu](mailto:ksw011@shsu.edu)

## Upcoming Events

\* Additional fees may apply

Status	Date	Title	Location	Registration	Fee
FULL	Jul 10 - 14, 2023	<a href="#">Continuing Education for Constables (CEC)</a>	Huntsville, TX	CLOSED	\$125.00 *
OPEN	Oct 02 - 06, 2023	<a href="#">Continuing Education for Constables (CEC)</a>	Tyler, TX	<a href="#">Register Online</a>	\$125.00 *
OPEN	Nov 27 - Dec 01, 2023	<a href="#">Continuing Education for Constables (CEC)</a>	Huntsville, TX	<a href="#">Register Online</a>	\$125.00 *

\* Additional fees may apply

## Additional Information

### Hotel, Travel, and Meals:

The participant or their agency is responsible for expenses incurred for travel to and from the training, hotel cost, and meals excluding lunch on Monday through Thursday. Hotel information will be included in the confirmation email. Choosing a hotel and making a reservation is the responsibility of each participant.

### Schedule for the Week:

Class begins at 8:00 a.m. and ends at 5:00 p.m. Monday through Thursday; Friday class begins at 8:00 a.m. and ends at noon. The program involves working lunches (lunch is provided).

### Dress for the Week:

Business casual is the dress for the week. Clothing should be professional, and no caps/hats or shorts are permitted. It is always recommended to bring a light jacket in case the training room is cold.

1600 Bobby K. Marks Blvd  
Huntsville, Texas 77341-2417

Map: [Campus](#) | [Google](#) | [Building](#)  
Contact: 1-800-477-9248

[Sam Houston State University](#)  
[Member The Texas State University System](#)

Follow LEMIT on:

TRAVEL PROCEDURES  
HOTEL RESERVATION REQUEST

(EMAIL THIS FORM COMPLETED TO PURCHASING)

**Note: When the Purchasing Department reserves the room; the payment will be processed and paid for on the credit card. The Purchasing department will need your hotel receipt as soon as you return. Do not request monies from the auditor's office on your regular travel form. Purchasing will forward this form to the auditor's office as backup.**

DATE: 02/23/2023 DEPARTMENT: Constable Pct 2

PERSON SENDING REQUEST: Melyn

Person(s) Name Attending: 1. Adam Crawford  
2. Mike LeNoir  
3. \_\_\_\_\_  
4. \_\_\_\_\_

How many rooms: 2 (Please add any special requirements)

Hotel Name: Holiday Inn Tyler Conference Center

Hotel Address: 5701 S Broadway City: Tyler State: TX Zip: 75703

Hotel Telephone #: 903-561-5800

Function Attending: Continuing Education for Constables & Deputies

Date of Check in: 10/01/2023

Date of Check out: 10/06/2023